



# Prolonged dismantling period

Fair:	Stand No.:
Exhibitor:	

## Order Form 2012

**Deadline: 6 weeks prior to event**

**Informa:** Fax: +49(0)2 11/96 86-47 61 (Vanessa van der Mark)  
**Mailing address:** Informa Business Communication, A division of EUROFORUM Deutschland SE  
 Prinzenallee 3, 40549 Düsseldorf  
**For queries:** Tel.: +49(0)2 11/96 86-37 61, E-Mail: vanessa.vandermark@informa.com

Dates of event: 24 – 26 April 2012

Commencement of dismantling as notified by the organiser: 27 April 2012, 8:00 am – 10:00 pm

The time allowed by the organiser for dismantling work is insufficient. We therefore apply to prolong dismantling until:

**A charge of 8.50 EUR per day and per sqm plus value-added tax will be made for prolonged dismantling work.**

Number of additional days required: \_\_\_\_\_ | x 8.50 EUR x \_\_\_\_\_ | Stand size/sqm.

Dismantling time: 8:00 am – 10:00 pm every day

To ensure that construction can take place without disruption on the site please supply the following details:

Stand construction firm: \_\_\_\_\_

Vehicle registration: \_\_\_\_\_

Contact during dismantling: \_\_\_\_\_

Telephone: \_\_\_\_\_

**Informa Business Communication will investigate whether it is possible to prolong dismantling after the official date, and will inform you immediately.**

We are aware that the organisers of the fair/exhibition must be notified of any dismantling work ending later than the official date, and that their approval must be obtained.

The mentioned prices are subject to statutory value-added tax. By signing the order you acknowledge the stipulated conditions.

**Please note: Please clarify the internal purchase number for your company/your client for these services.**

**For later alteration of invoices 36.00 EUR plus VAT will be charged in addition.**

Name and address of recipient of invoice: \_\_\_\_\_ Vat Reg. No.: \_\_\_\_\_

Contact for queries: \_\_\_\_\_ Phone: \_\_\_\_\_ Telefax: \_\_\_\_\_

E-Mail: \_\_\_\_\_ Purchase No. for the invoice: \_\_\_\_\_

<b>Date:</b>	Name of the customer (in block letters):	Legally binding signature and company stamp:
_____	_____	_____

As of: July 2011 / Subject to alteration / Legal venue is Berlin-Charlottenburg and place of jurisdiction is Düsseldorf