

SCOPE OF THIS DIRECTIVE

This directive concerns all types of work subject to a fire risk which exhibitors, guest organisers, service contractors (e.g. stand construction companies) or other third parties intend to carry out during construction / dismantling times or the event itself on the grounds or in the halls of Messe Berlin. **Work subject to a fire risk includes the following in particular: welding, cutting, cutting by grinder, soldering, defrosting and other work using heat sources.**

DANGER TO PERSONS AND ENVIRONMENTAL HAZARDS



Carrying out work subject to a fire risk during an event (including construction / dismantling times) represents a danger to a large number of people and to property, due in particular to high fire loads and time pressure involved. Flying sparks caused by welding, cutting and grinding can reach temperatures ranging from 1500° to 3200° Celsius and can ignite inflammable materials at a distance of 10 metres and more from the work site or cause damage to floors and shafts carrying supply lines.

PROTECTIVE MEASURES AND RULES OF CONDUCT

- It is forbidden to carry out work subject to a fire risk from the beginning to the end of the visitor opening times of an event.
- It is also forbidden to carry out arc welding in the halls.
- Any work subject to a fire risk on movable and portable objects must take place outside the hall on the outdoor site.
- Advance notification must in all cases be given of work subject to a fire risk, for which permission must be obtained.
- In order to obtain permission to carry out the work the contractor must submit an "application for permission to carry out work subject to a fire risk during events" in writing, which the hall inspector can supply. The following information is required:
 - Type of work (welding, cutting by grinder etc.)
 - Work site location (hall / stand)
 - Proposed timeframe of work
 - Contractor details, name and mobile phone number of the person carrying out the work
 - Safety measures to be carried out by the contractor prior to commencement of work
- The hall inspector will submit the application for permission to the Event Engineering Department (ST2), which will check the information on the form and consult with CFG security services if a fire warden can be provided during the period in question.
- Provision of a fire warden is mandatory and will incur a fee.
- The Event Engineering Department will sign the application form and submit it to CFG.
- The CFG fire warden will inform the applicant by phone when the fire warden is available at the work site and when the work subject to a fire risk can be carried out. The fire warden will fax a copy of the form granting permission to the control / safety management room (ext. 2808).
- The work subject to a fire risk may only commence after the fire warden has arrived and checked that the safety measures listed on the form have been implemented. The fire warden must be present at the work site as an observer while work subject to a fire risk is taking place.
- After completion of the work the fire warden and contractor who has undertaken the work will conduct a reasonable check for fire(s). In particular if work has been carried out involving welding, cutting and cutting by grinder (causing flying sparks) the fire warden will remain for a period of at least 30 minutes in order to observe and conduct checks, and will subsequently inform the control / safety management room that the work has been completed.
- At the latest 2 hours after completion of the work the control / safety management room will arrange for security staff to undertake another check for fire(s).

IN THE CASE OF UNFORESEEN EVENTS



- Should an unexpected situation arise (e.g. depositing of inflammable material on the neighbouring stand) then work must be interrupted and if necessary terminated
- Should a fire occur then measures to extinguish it must be taken immediately
- Alert the control / safety management room

FIRST AID

In
Emergencies
call
112



- In the event of a person receiving burns remove clothing, cut around clothing that cannot be removed from skin, apply cold water locally, cover burns with a sterile dressing. Avoid applying pressure
- In the case of injuries to eyes apply a loose dressing over both eyes and consult an eye specialist immediately

Issued / checked

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Approved ST2

Robert Simon, 23.09.2010