



Advanced construction

Fair:	Stand No.:
Exhibitor:	

Order Form 2012

Deadline: 6 weeks prior to event

Informa: Fax: +49(0)2 11/96 86-47 61 (Vanessa van der Mark)
Mailing address: Informa Business Communication, A division of EUROFORUM Deutschland SE
 Prinzenallee 3, 40549 Düsseldorf
For queries: Tel.: +49(0)2 11/96 86-37 61, E-Mail: vanessa.vandermark@informa.com

Dates of event: 24 – 26 April 2012

Commencement of construction as notified by the organiser: 22. & 23. April 2012, 8:00 am– 22:00 pm

The time allowed by the organiser for construction work is insufficient. We therefore apply to commence of this starting date:

A charge of 8.50 EUR per day and per sqm will be made for construction work beginning ahead of the official commencement.

Number of additional days required: _____ | x 8.50 EUR x _____ | Stand size/sqm.

Construction time: 8:00 am– 22:00 pm every day

To ensure that construction can take place without disruption on the site please supply the following details:

Stand construction firm: _____

Vehicle registration:: _____

Contact during construction: _____

Telephone: _____

Informa Business Communication will investigate whether it is possible to commence construction before the official date and will inform you immediately.

Unless Informa Business Communication has been notified at least 3 working days before the commencement of construction, it can give no guarantee that the previous stands have been dismantled in time to allow advance construction.

Furthermore, although Informa Business Communication does not provide any guarantees that all the necessary preliminary work (electrical and water connection, suspension work) has been completed in time to allow advance construction to take place, it will make every effort to ensure that the work is carried out without delay.

We are aware that the organisers of the fair/exhibition must be notified of any construction work beginning before the official date, and that their approval must be obtained.

The mentioned prices are subject to statutory value-added tax. By signing the order you acknowledge the stipulated conditions.

**Please note: Please clarify the internal purchase number for your company/your client for these services.
For later alteration of invoices 36.00 EUR plus VAT will be charged in addition.**

Name and address of recipient of invoice: _____ Vat Reg. No.: _____

Contact for queries: _____ Phone: _____ Telefax : _____

E-Mail: _____ Purchase No. for the invoice: _____

Date:	Name of the customer (in block letters):	Legally binding signature and company stamp:
--------------	--	--

As of: July 2011 / Subject to alteration / Legal venue is Berlin-Charlottenburg and place of jurisdiction is Düsseldorf